

External - Job Order Detail
STATE OF MONTANA IS AN EQUAL OPPORTUNITY EMPLOYER

Department: DEPARTMENT OF LABOR & INDUSTRY
Division: Business Standards
Bureau: Building Codes
Date Posted: 05/20/2008
Job Category: Construction and Extraction
Position Number: 66205557
Position Title: BUILDING INSPECTOR – PLUMBING/MECHANICAL LEVEL I
Location: LEWISTOWN
Job Status: Full Time Permanent
Salary: \$14.06 to \$17.57
Salary Unit: Hour
Additional Salary Info: Applicants' qualifications will be assessed based on minimum qualifications and in accordance with Pay Plan Rules. Successful applicant's pay will be set using the above salary range based on qualifications.
Shift: Daytime
Band: 5
Closing Date: 06/17/2008
Supplement Required: No

Applications must be received by 5:00pm on the closing date.

Apply to your Local Montana Job Service Center

- OR -

State Agency:

DEPARTMENT OF LABOR & INDUSTRY

P.O. Box 1728

HELENA, MT 59624

Phone: (406) 444-3710

Fax: 444-3685

TTY: 444-0532

E-mail: dliapps@mt.gov

Special Information:

This position covers central and northern Montana performing inspections on plumbing and mechanical installations in portions of Blaine, Phillips, Fergus, Petroleum, Wheatland, Golden Valley, and Musselshell counties. Incumbent will be based in assigned work area and must work independently without direct supervision. Requires extensive travel in state car in all types of weather and road conditions with possible overnight stays; and must

possess a valid Montana driver's license. The successful applicant must receive positive job references.

For further information about DLI agency and job application materials see: <http://dli.mt.gov/jobopenings/>. Upon date of hire, eligible for 100% state paid premiums for employee "core" medical, dental, and basic life insurance coverage (dependent coverage and supplemental options available at an additional cost). Earn 15 working days of vacation, 12 sick leave, and 10 paid holidays per year. Membership in a Retirement System with the state matching begins upon the first day of employment (vesting criteria applies).

Duties:

Within assigned geographic area, this position is responsible for completion of inspection of permitted projects under construction for compliance with the UPC, IMC administrative rules, and State law, investigation of complaints and enforcement of plumbing licensure law. Provides timely rough-in and final inspections of residential, commercial, and public plumbing and/or mechanical installations under appropriate State permit. Notifies contractor or owner, as appropriate, of all deficiencies identified and required correction of such deficiencies through verbal or written notification, or issuance of Notices of Violation and Order to Comply or filing of formal complaint, if necessary. Provides final approval of plumbing and mechanical installations and notes correction of all previously identified deficiencies including reference to the solutions applied to the various problems encountered. Maintains contact and good working relationship with area plumbing and mechanical contractors and other State and local government building codes inspectors and works with all parties involved to provide solutions to problems and situations which require individual analysis and attention. Investigates complaints and conducts requested inspections for compliance with laws. Enforces plumbing licensure law and administrative rules.

Competencies:

The successful incumbent should have knowledge of State statutes and administrative rules for building codes and plumber licensing, the Uniform Plumbing Code (UPC) and International Mechanical Code (IMC), basic code enforcement inspection techniques and standard plumbing and mechanical system installation practices and methods. Must have the ability to: interpret knowledge of laws and rules in a general practical manner; communicate effectively both orally and in writing; establish and maintain effective working relationships; read and interpret plans and general understanding of common construction, plumbing and mechanical terminology; and plan a schedule for efficient and timely completion of inspections and assigned work, meeting deadlines and priorities. Behavioral skills: *Integrity. *Relationship Management. *Customer Focus. *Flexibility. *Planning, Prioritizing & Goal Setting. *Continuous Learning. *Conflict Management. *Quality. These values represent the Department's expectations of staff and the ideal employee is one who embraces these values.

Education/Experience:

A combination of education and experience equivalent to graduation from high school, completion of a plumbing apprenticeship and three years experience as a plumber; or HS graduation and experience as a plumber, apprentice, or inspector. In addition to the above, a Journeyman or Master Plumber license and a valid Montana driver's license are required. Combinations of Equivalent education, training, supervision and experience will be considered for the educational, licensing, certification, and job experience requirements of the position. Applicants that do not achieve successful evaluation or training results within the 6 months probation period may not be offered continued permanent full time employment. Pay for employees new to the Department

will be set at one step below the salary of employees with similar qualifications and shall have pay adjusted to the appropriate salary following successful completion of the trial period.

Application materials required initially for this position include the following:

Signed and completed State of Montana Employment Application (PD-25, Rev. 5/2003 or later). Portions of the application may be photocopied if legible (see application page 1 for instructions).

If Supplement Required, complete application supplement identified with your name and the position number (see attached Supplement Questions if provided).

Applications materials required are:

1. Signed and completed State of Montana Employment Applications (PD 25).
2. Applicants **claiming the Veterans' or Persons with Disability Employment Preferences** (PD-25A) must provide verification of eligibility with the application materials.
3. The successful applicant(s) with college credits or college degree(s) shown on the application may be required to provide a copy of their college transcripts or diploma upon interview or prior to hire for pay setting purposes.

*Application materials can be obtained from any Job Service office or downloaded from <http://dli.mt.gov> or <http://dli.mt.gov/jobopenings>. Applications must be received by 5:00 p.m. on closing date. Applications will be rejected for late, incomplete or unsigned application materials. Typed signatures will be considered.